

SWANCREEK TOWNSHIP
BOARD OF TRUSTEE
REGULAR MEETING
Monday, May, 16 2016

Chairman Kazmierczak called the meeting to order at 7:00 p.m.

Prayer

Pledge of Allegiance

Roll call - Board of Trustees present: Rick Kazmierczak - Chairman, Ron Holdeman - Vice Chairman, and Phil Wiland - Trustee

Employees: Chris Lauch, Administrative Assistant

Fiscal Officer: Jo Stultz

GUESTS: See Sign In Sheet. **Meeting Guest: None**

Waved Public Forum

123-16 Trustee Wiland motioned to approve the May 2, 2016, 2016 Regular Meeting Minutes, 2nd by Trustee Kazmierczak

Roll Call: Trustee Kazmierczak-Yea, Trustee Holdeman-Yea Trustee Wiland-Yea

124-16 Trustee Wiland motioned to approve the May 10, 2016 Special Meeting Minutes, 2nd by Trustee Holdeman

Roll Call: Trustee Kazmierczak-Yea, Trustee Holdeman-Yea Trustee Wiland-Yea

125-16 Trustee Holdeman motioned to approve the expenditures in the amount of \$42,366.25, 2nd by Trustee Kazmierczak

Roll Call: Trustee Kazmierczak-Yea, Trustee Holdeman-Yea Trustee Wiland-Yea

Fiscal Officer:

- Review Reports: Reports were given to the Trustees
- Sign B.C. & P.O.: None, will need P.O. signed for Gerken.

Josie explained there is no bank reconciliation, because she is working on where to distribute the ACH 1% rollback tax. She will call or email Annie Hernandez, Fulton County Auditor's office, to find out.

She learned how to list on the appropriation status only items that are actually appropriated.

Discussed cemetery bequests. The principle in the accounts can now be spent, in the past only the interest could.

126-16 Trustee Kazmierczak motioned to void warrants; #32414 expense reimbursements and #32300 Auditor of State, 2nd by Trustee Holdeman

Roll Call: Trustee Kazmierczak-Yea, Trustee Holdeman-Yea Trustee Wiland-Yea

Discussed notification request of potential oil drill regarding an article in the OTA Grassroots Clippings.

Trustee Wiland suggested to add Chris Lauch's name, as well as the Fiscal Officer in the request.

127-16 Trustee Wiland motioned to request notification from the DOGR when a drilling permit is filled to drill in Swancreek Township, Fulton County, Ohio for potential oil and gas drilling, 2nd by Trustee Kazmierczak

Roll Call: Trustee Kazmierczak-Yea, Trustee Holdeman-Yea Trustee Wiland-Yea

Chris will type up a letter to Mike McCormac, get the Trustees signatures, and mail it.

New Business

- Discussed tax for ORC 505.20. May have the ability to tax anything being brought from the ground. If so, it needs to be put on the ballot by August and sent to Scott Haselman, Fulton County Prosecutor, for verbiage. The Trustees agreed to proceed, after looking into further.
- Newsletter: Add October 8, 2016, 9:00 a.m. – 1:00 p.m. for the Fall Clean Up and send to Scott Haselman for his opinion.
- Cell Phone Reimbursement: Jon Whitmore gave a legal opinion that per ORC the township can reimburse in advance and withhold any remainder reimbursement from wages if it is signed by the employee. Chris will type up a memo to the Trustees for Josie and have them sign it.
- Reappointment Evaluation: Shawn Albert received high compliments from the Water District on their evaluation forms.

128-16 Trustee Kazmierczak motioned to reappoint Shawn Albert to the Water District for another full term, 2nd by Trustee Holdeman

Roll Call: Trustee Kazmierczak-Yea, Trustee Holdeman-Yea Trustee Wiland-Yea

- Discussed Randy Walker only being on the board for a short time.

129-30 Trustee Kazmierczak motioned to reappoint Randy Walker to the Water District for a full term, 2nd by Trustee Holdeman

Roll Call: Trustee Kazmierczak-Yea, Trustee Holdeman-Yea Trustee Wiland-Yea

Discussed reappointment procedure. The Trustees have no intentions of changing it.

- Insurance Benefits: The Trustees will hold a final meeting with Kim Bradford and the employees to discuss insurance with them on Friday at 9:00 a.m.

Old Business

- No OPWC update at this time.
- CPR: Trustee Kazmierczak spoke with Gary Roytek, Assistant Fire Chief Swanton Fire Dept., about holding a CPR class. Discussed holding a public class up to 30 people. The fee is \$5.00 per card.
- Administration office slider window/security buzzer (Update): No update discussed.

Zoning

- None

Fire/Rescue

- No fire substation meeting set yet. Trustee Kazmierczak contacted all the chiefs. Will meet to discuss particulars and then gather data.

Cemetery

- Fence/Tree Estimates (Update): Trustee Kazmierczak talked to the regional manager of Paige Lynn, WODA. Will on consider paying for their portion of their property line. The fence needs to be extended. He should have an answer from WODA sometime next week. He also spoke with the Swanton Village Administrator about sub-division regulations. She will look into it. Take tree estimates off of the agenda.
- Columbarium/pavers (Update): No update
- Deeds: Chris explained a replacement deed & \$200.00 refund.

Maintenance

- Matt received a driveway permit. The property owner’s paperwork stated the Core of Engineer’s need involved in driveway permits. Trustee Kazmierczak will call the Commander in Buffalo. If he states it is needed, will send to Scott Haselman.
- Discussed employee physicals: Fulton County does not require a yearly physical. Trustee Kazmierczak emailed Scott Haselman; he forwarded Mr. Haselman’s response to the Trustees. Simple physicals are considered preventative care. If it is a full extensive physical it is not covered under preventative care. Discussed handbook requirement, CDL physical requirements, discussed safety reasons of having physicals. Trustee Kazmierczak will call Conrad Beck, Beck Insurance, to see what the liability insurance requirements are. Trustee Holdeman stated that if they maintenance employees cross state lines a physical is mandatory. Discussed discrimination if a bad result/test was found, making it mandatory or changing the handbook to not require them.

Chris is to put this on Old Business on the next agenda.

Employee Reports:

- Chris Lauch, Administrative Assistant: None

Trustee Meeting Reports

- **Trustee Holdeman:**
- **Trustee Kazmierczak:**
- **Trustee Wiland:**
- **Public Forum - Pipelines or Water Line Project:** Pipeline Easements

Rules for public forum: Please wait to be acknowledged, state name & address, time limit is no more than five minutes.

Recessed for 10 minutes, until Brian Heil set up meeting equipment.

He sent out a press release that gives all the information.

Misquoto informational meeting.

Trustee Kazmierczak motioned to adjourn, Trustee Holdeman 2nd

Adjournment: 8:09 p.m.

Swanecreek Township Board of Trustees

Attest: Jo Stultz, Fiscal Officer
Swanecreek Township June 6, 2016

Trustee Rick Kazmierczak, Chairman

Trustee Ron Holdeman, Vice Chairman

Trustee Phil Wiland