

SWANCREEK TOWNSHIP  
BOARD OF TRUSTEE  
SPECIAL MEETING  
Thursday, April 7, 2016

Chairman Kazmierczak called the meeting to order at 10:00 a.m.

Prayer

Pledge of allegiance

Roll call attendance of Trustees: Rick Kazmierczak- Chairman, Ronald Holdeman-Vice Chairman, Phil Wiland-Trustee

Fiscal Officer: Jo Stultz - Absent

Employees: Chris Lauch, Administrative Assistant & Matt Stout, Maintenance Supervisor

**GUESTS:** See Sign In Sheet. **Meeting Guests:** None

**Public Forum other than pipeline or water line project:**

None

**Fiscal Officer (F.O.)**

- F & M Bank signature cards: Trustees signed cards. Trustee Kazmierczak will take the Trustees signature cards to the bank and give Josie copies.

**New Business**

- None
- Permit to occupy the road-right-of way for Circle Drive was already previously signed.
- Perrysburg Pipe bill discussed. Trustee Wiland verified quantities with Matt Stout.

**Old Business**

- The All Season's bill for \$350.00 was for a walnut tree on Rainbow Drive. This is a part of OPWC work. Trustee Kazmierczak will call Hayley Dockery to see if she needs a clearer invoice from All Seasons.

- Resolution for OPWC projects and Fulton County Engineer estimates for road projects:

After great detailed discussion, the following resolutions were made:

**85-16** Trustee Kazmierczak motioned to micro seal Rd. EF, from the bridge to Rd. 5-2 as per the Fulton County Engineer's estimate, includes striping, 2<sup>nd</sup> by Trustee Holdeman.

**Roll Call: Trustee Kazmierczak - Yea, Trustee Holdeman - Yea, Trustee Wiland - Yea**

**86-16** Trustee Kazmierczak motioned to chip seal, with fog seal; Rd. E from Rd. 2 to Rd. 3, as per the Fulton County Engineer's estimate, includes striping, 2<sup>nd</sup> by Trustee Holdeman.

**Roll Call: Trustee Kazmierczak - Yea, Trustee Holdeman - Yea, Trustee Wiland - Yea**

**87-16** Trustee Kazmierczak motioned to chip seal, with fog seal; Rd. 4 between Rd. B and Rd. C, as per the Fulton County Engineer's estimate, 2<sup>nd</sup> by Trustee Holdeman.

**Roll Call: Trustee Kazmierczak - Yea, Trustee Holdeman - Yea, Trustee Wiland - Yea**

**88-16** Trustee Kazmierczak motioned to chip seal, with fog seal; Rd. 4 between Rd. C and Rd. D, as per the Fulton County Engineer's estimate, 2<sup>nd</sup> by Trustee Holdeman.

**Roll Call: Trustee Kazmierczak - Yea, Trustee Holdeman - Yea, Trustee Wiland - Abstain**

**89-16** Trustee Kazmierczak motioned to send to the Fulton County Engineer the following roads to send to bid for deep pavement repair, as per the Fulton County Engineer's estimate:

Rd. C between Rd. 3 & Rd. 4	280' x 8'
	30' x 10'
	8' x 10'
Rd. C between Rd. 4 & Rd. 4-1	40' x 8"
Rd. 4 between Rd. D & Rd. E	13' x 18'
Rd. 2-2 between Airport Hwy. & Rd. H	50' x 20'

Rd. 2 between Rd. E & Rd. EF	90' x 11'
	12' x 5'
	36' x 5'

Rd. 2 between Rd. D. & Rd. E	25' x 7'
------------------------------	----------

2<sup>nd</sup> by Trustee Holdeman.

**Roll Call: Trustee Kazmierczak - Yea, Trustee Holdeman - Yea, Trustee Wiland - Yea**

**90-16** Trustee Kazmierczak motioned to have the Fulton County Engineer send to bid Rainbow Drive for surface overlay repairs, as per the Fulton County Engineer's estimate, eliminating line items on estimate for milling of the road, seeding, mulching, and center line, 2<sup>nd</sup> by Trustee Holdeman.

**Roll Call: Trustee Kazmierczak - Yea, Trustee Holdeman - Yea, Trustee Wiland - Yea**

**91-16** Trustee Kazmierczak motioned to have the Fulton County Engineer send to bid; Scenic Circle and Forrest Lane for surface overlay repairs, as per the Fulton County Engineer's estimate eliminating line items on estimate for seeding, mulching, and center line, 2<sup>nd</sup> by Trustee Holdeman.

**Roll Call: Trustee Kazmierczak - Yea, Trustee Holdeman - Yea, Trustee Wiland - Yea**

**92-16** Trustee Kazmierczak motioned to have the Fulton County Engineer send to bid; Briar Lane for surface overlay repairs, as per the Fulton County Engineer's estimate; eliminating line items on estimate for seeding, mulching, and center line, 2<sup>nd</sup> by Trustee Holdeman.

**Roll Call: Trustee Kazmierczak - Yea, Trustee Holdeman - Yea, Trustee Wiland - Yea**

**93-16** Trustee Kazmierczak motioned to have the Fulton County Engineer send to bid; Rd. 1-3 for surface overlay repairs, as per the Fulton County Engineer's estimate, eliminating line items on estimate for seeding, mulching, and center line, 2<sup>nd</sup> by Trustee Holdeman.

**Roll Call: Trustee Kazmierczak - Yea, Trustee Holdeman - Yea, Trustee Wiland - Yea**

**94-16** Trustee Kazmierczak motioned to have the Fulton County Engineer send to bid; Winding Way, Option #2 as per the Fulton County Engineer's estimate, eliminating line items on estimate for seeding, mulching, and center line, 2<sup>nd</sup> by Trustee Holdeman.

**Roll Call: Trustee Kazmierczak - Yea, Trustee Holdeman - Yea, Trustee Wiland - Yea**

#### **Zoning**

- Appointment of BZA seat & ZC Alternate:

Trustee Kazmierczak motioned to appoint Renee Walker to fill Dennis Lazenby's Board of Zoning Appeals remaining term and Pam Moore as Board of Zoning Appeals alternate. After further discussion the Trustees decided to separate these resolutions.

Discussed if there is a need for a Board of Zoning Appeals alternate. It is not needed, because three board members is a quorum.

Trustee Kazmierczak amended his motion:

**95-16** Trustee Kazmierczak motioned to appoint Renee Walker to fill Dennis Lazenby's Board of Zoning Appeals remaining term, 2<sup>nd</sup> by Trustee Wiland.

**Roll Call: Trustee Kazmierczak - Yea, Trustee Holdeman - Yea, Trustee Wiland - Yea**

**96-16** Trustee Wiland motioned to appoint Tena Bastain for the Zoning Commission alternate, term commencing on January 1, 2016, 2<sup>nd</sup> by Trustee Kazmierczak.

**Roll Call: Trustee Kazmierczak - Yea, Trustee Holdeman - Yea, Trustee Wiland - Yea**

Chris is to type letters for the Trustees to sign.

#### **Fire/Rescue**

#### **Cemetery**

- Tom Tober start date - April 11, 2016: Tom is on vacation.

**97-16** Trustee Kazmierczak motion for Tom Tober's start date to be April 11, 2016, not May 2, 2016, 2<sup>nd</sup> by Trustee Holdeman.

**Roll Call: Trustee Kazmierczak - Yea, Trustee Holdeman - Yea, Trustee Wiland - Yea**

**Maintenance:** Matt Stout stated Banister's offered to take millings to the township, this will save the township money.

#### **Employee Reports:**

- Chris Lauch, Administrative Assistant: None

#### **Trustee Meeting Reports**

- **Trustee Holdeman:** Nothing further
- **Trustee Kazmierczak:** Nothing further
- **Trustee Wiland:** Nothing further

**Public Forum - Pipelines or Water Line Project:** None

**Adjournment:** Trustee Wiland motioned to adjourn, 2<sup>nd</sup> by Trustee Kazmierczak, 11:46 a.m.

#### **Swan Creek Township Board of Trustees**

\_\_\_\_\_  
**Attest:** Jo Stultz, Fiscal Officer  
Swan Creek Township April 18, 2016

\_\_\_\_\_  
Trustee Rick Kazmierczak, Chairman

\_\_\_\_\_  
Trustee Ron Holdeman, Vice Chairman

\_\_\_\_\_  
Trustee Phil Wiland