

SWANCREEK TOWNSHIP
BOARD OF TRUSTEE
SPECIAL MEETING
Wednesday, March 16, 2016

Chairman Kazmierczak called the meeting to order 9:00 a.m.

Prayer

Pledge of allegiance

Roll call attendance of Trustees present: Rick Kazmierczak - Chairman, Ron Holdeman - Vice Chairman, and Phil Wiland - Trustee.

Employees: Chris Lauch - Administrative Assistant, Matt Stout – Maintenance Supervisor

Fiscal Officer: Absent

GUEST: Hayley Dockery & Mike Burkholder, Fulton County Engineer's office

New Business

- Drainage: OPWC Round 29:

Matt has blue prints of all the roads that will be worked on.

Briar Lane: The cul-de-sac area is cracking. Matt cut core. Nothing changing from now until bid goes out.

Forrest Lane: Going to be doing drainage work on east side. Nothing special needed.

Rainbow Drive: Guy wires are 6' off the pavement. Discussed radius. Build up corner where stumps were taken out.

Scenic Circle: Nothing special needed.

Rd. 1-3: Culvert; anything under 24" is the township's responsibility. The pipe is tipped off. Discussed pipe size. Hayley will need a resolution to replace pipe to increase size. Once the pipe is in the ground it becomes the County's responsibility.

Loosing ditch banks especially on west side. No sense in doing ditch work, as far as building it up, if a culvert is being done, which will need to be done prior to any pavement work.

Discussed pipe size.

57-16 Trustee Kazmierczak motioned to fill out permit form for having County size culvert pipe on Rd. 1-3, 2nd by Trustee Holdeman

Roll Call: Trustee Kazmierczak-Yea, Trustee Holdeman-Yea Trustee Wiland-Yea

Discussed packing it with concrete on top of it, prior to paving the road. Matt Stout will do, and not wait on contractor to do.

County will stake out where Village of Swanton boundaries are.

Winding Way: Matt Stout pulled cores. There is no base under the north edge of the road. Discussed who specs; Sub-division, County & township regulations and specs.

Discussed narrowing; It has to go before the district for approval, so it does not jeopardize OPWC funds. The district asks three questions; if it affects the amount of money, the score, and scope of the project. The scope would be the issue. The deadline is April 15, 2016.

Discussed milling, weight of equipment/vehicles during the work, deep repairs, voids/causes, materials, processes, past repairs, and building it up and doing the drainage work first. The road will have to be completely redone eventually.

The Trustees would like to put it before the district for an answer.

Mike and Matt will measure and mark the road together. Mike will give the Trustees a ball park estimate for scratch layer.

Discussed previous estimate. It is down 33% from 2014.

The Trustees will need to make a resolution for an estimate at their April 4, 2016 meeting.

Discussed micro-sealing Rd. 4. Mike said it would be best to do after paving.

58-16 Trustee Wiland motioned to send the following list of roads for an estimate for chip seal, to the Fulton County Engineer, 2nd by Trustee Kazmierczak:

Rd. E between Rd. 2 & Rd. 3

Rd. 4 between Rd. B & Rd. C

Rd. 4 between Rd. C & Rd. D

Roll Call: Trustee Kazmierczak - Yea, Trustee Holdeman - Yea, Trustee Wiland - Yea

Add Rd. EF:

59-16 Trustee Wiland motioned to send an estimate request to the Fulton County Engineer for Rd. EF between Rd. 5-2 & the bridge for micro seal, 2nd by Trustee Holdeman.

Roll Call: Trustee Kazmierczak - Yea, Trustee Holdeman - Yea, Trustee Wiland – Yea

Discussed using a fabric material on Winding Way. Hayley stated they placed this on Rd. 14. It slowed down the deterioration, however, it still cracked. Trustee Wiland will look into.

Discussed sealant materials to keep water out, especially in shady areas.

Hayley will get figures to the Trustees for their 3-21-16 meeting.

Matt will purchase pipe. He has done price comparisons.

Trustee Kazmierczak is still waiting on getting the money amount the township is going to save in insurance premiums from Dawn Wheatley.

60-19 Trustee Kazmierczak motioned to move \$25,000.00 from the General Fund into the Motor Vehicle License Tax Fund for drainage projects, 2nd by Trustee Holdeman.

Roll Call: Trustee Kazmierczak - Yea, Trustee Holdeman - Yea, Trustee Wiland – Yea

61-16 Trustee Kazmierczak motioned to sign the permit to occupy the road right-of-way on Rainbow Dr., 2nd by Trustee Holdeman.

Roll Call: Trustee Kazmierczak - Yea, Trustee Holdeman - Yea, Trustee Wiland – Yea

The Trustees will be signing permits to occupy road right-of-way at their meetings with resolutions. Not prior to their meetings with only mention in the minutes, as previously discussed.

• BZA & Zoning Alternate Interviews & employee review:

62-16 Trustee Kazmierczak motioned to go into Executive Session for the purpose of; To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official. *Pursuant to ORC 121.22(1)*, 2nd by Trustee Holdeman at 10:03 a.m.

Roll Call: Trustee Kazmierczak - Yea, Trustee Holdeman - Yea, Trustee Wiland – Yea

The Trustees invited Chris Lauch into Executive Session.

63-16 Trustee Kazmierczak motioned to go back into Regular Session at 11:44 a.m., 2nd by Trustee Wiland.

Roll Call: Trustee Kazmierczak - Yea, Trustee Holdeman - Yea, Trustee Wiland – Yea

Old Business

• Above

Maintenance:

• Above

Employee Reports:

• Chris Lauch, Administrative Assistant: None

Trustee Meeting Reports

• **Trustee Holdeman:** None

• **Trustee Kazmierczak:** None

• **Trustee Wiland:** None

Trustee Kazmierczak motioned to adjourn, 2nd by Trustee Holdeman. **Adjournment:** 11:45 a.m.

Swanecreek Township Board of Trustees

Attest: Dawn Wheatley, Fiscal Officer
Swanecreek Township March 21, 2016

Trustee Rick Kazmierczak, Chairman

Trustee Ron Holdeman, Vice Chairman

Trustee Phil Wiland